

TERMS OF REFERENCE (ToR)
END OF PROJECT EVALUATION
COMMUNITY ADAPTABILITY OCCASIONED TO LOSS BY WILDLIFE IN UGANDA

Background

The Chimpanzee Trust is an NGO whose mission is to sustainably conserve chimpanzees and in their natural habitats and provide optimum captive care for those that cannot survive in the wild. The Trust received funding from the Darwin Initiative to implement a three-year project; “Community adaptability occasioned to loss by wildlife in Uganda” in four parishes of Kikuube District in Western Uganda. The project focused on establishing strategies for mitigation, avoidance and adaptability to human-wildlife conflict.

Wildlife habitats both protected and outside protected areas harbour wildlife populations that pose threats while inflicting costs on communities that leave at the frontline. The concerns include crop-raiding, economic and social losses and loss of human life and injury. The conversion of forests of forests to agriculture amplifies human-wildlife conflict including crop damage and attacks on humans. In turn, residents develop negative attitudes towards protected areas and wildlife. In the Bugoma CFR area, there were limited efforts to manage human-wildlife conflict, specifically to address the impacts of HWC in local communities. Through HWC management it's believed that rural livelihoods would be better protected, vulnerability reduced and losses would counterbalance with the benefits and faster community.

The project targeted communities adjacent to Bugoma CFR, established a community-led support mechanism to improve resilience between affected communities and wildlife animals originating from Bugoma CFR. The project also implemented an integrated community adaptability program to change attitudes, minimise damage, support affected persons and improve local livelihoods.

Project theory of Change:

Impact: Long term community adaptability programs that promote balance and livelihoods improvement.

Outcome: Scalable community adaptability program supports 12,800 people to avoid, minimise and mitigate wildlife caused damage to improve livelihoods of frontline communities around 64,660ha of key biodiversity areas of western Uganda.

Output 1: Education and awareness of communities on causes and management of Human-Wildlife Communities increased

Output 2: A scalable community adaptability program developed and implemented to directly benefit 2,560 affected households and improve the conservation of wildlife and their habitats.

Output 3: Lessons on the effectiveness of project implementation documented and widely disseminated to influence national and international policies and practices.

Purpose of the Evaluation

The project has been implemented for the last three years (2018 -2021). The overall objective of the end of project evaluation is to generate knowledge, best practices and lessons learnt from

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the resilience /community human-wildlife fund as a mechanism of addressing Human-Wildlife Conflict in communities near chimpanzee habitats. This evaluation is being conducted as an end of the project and will focus on the entire implementation period.

The key stakeholders of this project are; the Chimpanzee Trust staff, Farmer beneficiaries, Parish level CBOs leadership, VSLAs, Kikuube District community-based Officer's office in particular, Project Steering Committee, Makerere University School of Natural Resource, the Natural resource's office of Hoima District, and Community based Champions and LC1 Chairpersons in the 32 villages of the project areas.

The overall purpose of the evaluation is to assess the processes and achievements made to draw lessons that will inform the Wildlife Fund and Wildlife Act; PART VIII on problem animals and PART X on wildlife fund in regards to support and compensation of Human-Wildlife Conflict-affected communities.

Scope and focus of the Evaluation

The following key questions will guide the end of project evaluation:

Relevancy:

Assess the design and focus of the project

- To what extent did the project achieve its overall objectives?
- What and how much progress has been made towards achieving the overall outputs and outcomes of the project to mitigate, avoid and adapt to human-wildlife conflict?
- To what extent were the results (impact, outcomes and outputs) achieved?
- Were the inputs and strategies identified, and were they realistic, appropriate and adequate to achieve the results?
- Was the project relevant to the identified needs?
- How does the project contribute to:
 - Conservation treaties or agreements.
 - The global sustainable development (SDGs).
 - Support for poverty alleviation.
 - Support for gender equality issues.

Effectiveness:

Describe the management process and appropriateness in supporting the delivery

- Was the project effective in delivering desired/planned results?
- To what extent did the Project's M&E mechanism contribute in meeting project results?
- How effective were the strategies and tools used in the implementation of the project?
- How effective has the project been in responding to the needs of the beneficiaries, and what results were achieved?
- What are future intervention strategies and issues?

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Efficiency of project Implementation

- How efficient was the process of achieving results? Specifically, did the actual or expected results (outputs and outcomes) justify the costs incurred? Were the resources, financial, time and personnel, effectively utilized?
- Did project activities overlap and duplicate other similar interventions (funded nationally and /or by other donors? Are there more efficient ways and means of delivering more and better results (outputs and outcomes) with the available inputs?
- Could a different approach have produced better results?
- How was the project's collaboration with the partners; NFA, Kikuube Local government, the Steering Committee, CBOs, - How efficient were the management and accountability structures of the project?
- How did the project financial management processes and procedures affect project implementation?
- What are the strengths, weaknesses, opportunities and threats of the project's implementation process?

Sustainability

Is understood as the probability of continued long term project derived results and impacts after the external project funding assistance ends. The evaluation will assess the key conditions or factors that are likely to undermine or contribute to the persistence of benefits. The evaluation will include social-economic sustainability, institutional framework, and environmental sustainability.

- To what extent are the benefits of the projects likely to be sustained after the completion of this project?
- What is the likelihood of continuation and sustainability of project outcomes and benefits after completion of the project?
- How effective were the exit strategies, and approaches to phase out assistance provided by the project including contributing factors and constraints
- Describe key factors that will require attention in order to improve prospects of sustainability of project outcomes and the potential for replication of the approach?
- How were capacities strengthened at the individual and organizational level (including contributing factors and constraints)?
- Describe the main lessons that have emerged?
- What are the recommendations for similar support in future? (NB: The recommendations should provide comprehensive proposals for future interventions based on the current evaluation findings).

Replication

Will refer to lessons and experiences coming out of the project that are replicated (experiences are repeated and lessons applied in different geographic areas) or scaled up (experiences are repeated and lessons applied in the same geographic area but on a much larger scale and funded by other sources). The evaluation will assess the approach adopted by the project to

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promote replication effects and appreciate to what extent actual replication has already occurred or is likely to occur in the near future.

Methodology for the Evaluation

The project will utilise the following methodologies:

- Project steering committee interviews
- Desktop study review, project documentation and progress reports
- Interview to gather primary data
- Focus group discussions with beneficiaries
- Observations (field visits) using checklists

Note: The project has been carrying out a continuous evaluation process and therefore most of the evaluators work will be desktop and project document review.

Duration of the evaluation

The evaluation will take **06-man** days.

Expected Deliverables

The following deliverables are expected

Inception report,

An inception report, outlining the key scope of the work and intended work plan of the analysis, and evaluation questions, shall be submitted after 5 days of commencing the consultancy. The evaluators will prepare an inception report which will outline the scope of work, intended work plan and analysis. The inception report will provide key stakeholders (Chimpanzee Trust management) the opportunity to verify that they share the same understanding about the evaluation objectives. The inception report should detail the evaluators' understanding of what is being evaluated and why, showing how each evaluation question will be answered by way of: proposed methods; proposed sources of data; and data collection procedures. The inception report should include a proposed schedule of tasks, activities and deliverables, designating a team member with the lead responsibility.

Section	Notes	Data Sources	Minimum No: of Pages
1) Introduction	A brief introduction to the project and evaluation	Meeting with the ED and project team	2
2) Project background	Summarises the project context and rationale. How has the context of the project changed since project design?	Background information on the context	2
3) Review of project design	Summary of project design strength and weakness.	Project document and revision	5
4) Reconstructed theory of	The theory of change should be reconstructed, based on project	Project document narrative, logical framework, and	3

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Change	documentation, it should be represented diagrammatically with explanation narratives.	budget tables. Other project-related documents	
5) Evaluation Framework	<ul style="list-style-type: none"> • The evaluation framework will contain; Detailed evaluation questions and indicators • Data sources • It will be presented as matrix showing questions indicators and data sources. 	Review of all project documents	2
6) Evaluation schedule	<ul style="list-style-type: none"> • Revised timeline for the overall evaluation (dates of travel and key evaluation milestones) • Tentative program for the field visit 	Discussion with project team, and review of schedule in this document	2
7) Distribution of responsibilities among the evaluation team	Distribution of roles and responsibilities among evaluation consultants	Provide details of role distribution between the Consultancy team.	2
8) Annexes	Completed matrix of the overall quality of project design List of individuals and documents consulted for inception report List of documents and individuals to be consulted during the main evaluation phase.		5

Draft Comprehensive report

A draft comprehensive report that will inform Chimpanzee Trust Management and or Project Steering Committee. The report will be produced in English and should provide options for strategy and policy as well as recommendations. Project Steering Committee meeting shall be arranged for comments after the reception of the Draft Report. The management team of Chimpanzee Trust should review the draft evaluation report to ensure that the evaluation meets the required quality criteria.

Final report

The Final Report will be submitted 10 days after receiving comments from the Project Steering Committee Members and Chimpanzee Trust Team. The content and structure of the final analytical report with findings, recommendations and lessons learnt covering the scope of the evaluation should meet the requirements of the Darwin Initiative Fund M&E Policy and should include the following:

Executive Summary
Introduction
The Evaluation

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The Project
Context
Objectives and components
Target area / groups
Milestones/key dates in project design and implementation
Implementation arrangements

- a) Executive summary (1-2 pages),(b)Introduction (1 page) (c) Description of the evaluation methodology (6 pages) (d) Situational analysis with regard to the outcome, outputs, and partnership strategy (6-7 pages) (e)Analysis of opportunities to provide guidance for future programming (3-4 pages) (f) Key findings, including best practices and lessons learned (4-5 pages) (g) Conclusions and recommendations (4-5 pages) (h)Appendices: Charts, terms of reference, field visits, people interviewed, documents reviewed

Required Expertise and Qualification

The Evaluator shall have the following expertise and qualification:

- Either at least a Master's degree in Natural Resource Management, Biodiversity Conservation any other relevant university degree, **with** a Postgraduate qualification in Monitoring and Evaluation.
- Extensive expertise, knowledge, and experience in the field of biodiversity Conservation, Human-Wildlife Conflict, Wildlife Compensation or Wildlife Compensation schemes.
- At least 10 years of experience in working with international organizations and donors; familiar with Darwin Initiative funding and reporting requirement
- Extensive experience in UK funding, specifically Darwin Initiative policy, procedures, and programme management;
- Experience in project formulation and evaluation;
- Fluent in English
- Excellent written and verbal communication skills in English.

Management and Arrangements

The Evaluation Team will report to the Executive Director Chimpanzee Trust and the project Steering Committee composed of representation from the Ministry of Tourism Wildlife and Antiquities, National Forest Authority, Uganda Wildlife Authority, Makerere University, Kikuube Local Government Community Development Office and Hoima Natural Resource Office. The Executive Director, Conservation Officer and Education Officer will provide technical guidance on evaluation and ensure independence of the evaluation process, and that policy is followed. They will also manage the evaluation and provide logistical support.

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Schedule of the Evaluation (Tentative)

Activity	Tentative Date	Comment
1. Start of the Evaluation	12 th April 2021	
2. Inception report	13 th April 2021	
3. Comments from Chimpanzee Trust management Team	13 th April 2021	
4. Field visits	15 th and 16 th April 2021	
5. Zero Draft report	17 th April 2021	
6. First draft report	20 rd April 2021	
7. Comments from Chimpanzee Trust	21 th April 2021	
8. Comments from stakeholders	21 th April 2021	
9. Final report	26 th April 2021	

Submission of the final report:

The final report shall be submitted by email to; Dr Joshua Rukundo, Executive Director, Chimpanzee Sanctuary and Wildlife Conservation Trust. Email: director@ngambaisland.org

The Executive Director will share the report with;

- 1) Project Steering Committee
- 2) Conservation Officer
- 3) Education Officer
- 4) Darwin Initiative